

Augmentation

Agenda items for 28th meeting of the Board of Governors to be held on 01.10.2013 at 2.30 p.m. in the Board Room of the institute.

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**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND
RESEARCH, CHANDIGARH**

**AGENDA FOR THE 28TH MEETING OF THE BOARD OF GOVERNORS
TO BE HELD ON 01.10.2013 AT 2.30 P.M ONWARDS**

ITEM NO.B.28.1 TO CONFIRM THE MINUTES OF THE 27TH MEETING OF THE BOARD OF GOVERNORS HELD ON 26.04.2013.

The minutes of the 27th meeting of the Board of Governors of the institute held on 26.04.2013 were circulated amongst all its members vide institute letter No.NITTTR / Board / 27th – Minutes / 7424 – 7440 dated 15.05.2013, for their information and comments. Copy of minutes is enclosed as **Annexure – I** (page Nos.1 to 8). However comments on item No.B.27.5.8 have been received from Shri M Sridhar, Under Secretary TS.IV, Ministry of Human Resource Development, Govt. of India vide letter No.7-11/2013.TS.IV dated 01.07.2013 which are enclosed as **Annexure – II** (page No.9). Since no other comments have been received from the members, the same may please be confirmed as recorded.

ITEM NO.B.28.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 27TH MEETING OF THE BOARD OF GOVERNORS HELD ON 26.04.2013

S.No.	Item	Action Taken
B.27.1	To confirm the minutes of the 26 th meeting of the Board of Governors held on 27.11.2012 The minutes were confirmed as recorded	Noted
B.21.3.8	To approve the qualification and experience for faculty posts. The Board of Governors asked the Member Secretary to take up the matter with MHRD for an early action in this regard.	A letter has been received from MHRD dated 04.07.2013 vide which the Ministry has directed the institute to examine from all NITTTRs whether they are following the same rules or different rules. A letter in this regard was written to all NITTTRs on 31.07.2013. Only NITTTR, Bhopal has sent the information. The information from NITTTR Kolkata and Chennai is still awaited. Institute has sent another reminder No. NITTTR / Admn / RA / 22190 – 91 dated 05.09.2013 to the above institutions for sending the information at the earliest so that a comparative chart be prepared for sending the information to Ministry.

B.22.1	<p>To consider protection of pay of Mrs. Kanika Sharma and claim of seniority w.e.f. 17.09.2004.</p> <p>The Board of Governors asked the Member Secretary to request the Committee looking into the matter to submit its report at the earliest possible.</p>	The recommendations of the committee will be submitted at the time of the meeting.
B.22.5	<p>To report regarding issuance of charge sheet to Shri K.L. Singla, Senior Administrative Officer.</p> <p>The Board of Governors requested Dr N Sathyamurthy to give his comments on the issue at the earliest.</p>	The institute vide letter No. NITTTR/Admn/E-1/ 34437 dated 30.01.2013 and subsequent reminder dated 27.06.2013 has requested to Dr. N Sathyamurthy to give his comments on the issues. The comments of Dr. N. Sathyamurthy on the issue shall be placed at time of meeting.
B.23.3.5	<p>To consider the inter-se seniority of CAS promoted faculty and openly selected faculty.</p> <p>The Board of Governors deliberated on the issue and directed the institute to study NIT rules for the purpose of inter-se-seniority of CAS promoted faculty and openly selected faculty. A committee under the Chairmanship of Dr N Sathyamurthy and other members Prof IK Bhatt, Director, MNIT Jaipur, Dr Manoj Dutta, Director, PEC University of Technology and Dr MP Poonia has been constituted for this purpose.</p>	The meetings of the committee were held on 12.07.2013 and 23.08.2013. The report of committee shall be submitted at the time of meeting.
B.23.3.8	<p>To approve filling up of vacant posts in NITTTR Chandigarh.</p> <p>The Member Secretary appraised the House that as the scope of activities of the institute has increased manifold during the last few years, there is an urgent need to fill up vacant posts in the institute. The Board of Governors directed the institute to fill up the posts which have fallen vacant during the last one year. For remaining posts the Ministry representative was requested to look into the matter for an early action.</p>	Ministry vide its letter dated 24.06.2013 has sought clarifications regarding sanctioned strength of Non-faculty post as on 1995-96, 2000-2001, 2002-2003 and 2005-2006. Necessary information has been sent to the ministry vide institute letter No. NITTTR / Admn /RA / 15331 dated 30.07.2013.

B.23.3.10	<p>Promotion of Dr. Hemant Sood for the post of professor under career advancement scheme.</p> <p>The Board of Governors requested the institute to take up the matter with MHRD and AICTE for an early action on the issue.</p>	<p>The institute has requested the MHRD vide letter No. NITTTTR/Admn / E-133348 dated 24.01.2013 and subsequent reminder dated 11.06.2013 to sort out the matter at the earliest. Member Secretary will appraise the BOGs regarding the latest status on the issue at the time of meeting.</p>
B. 26.4.4	<p>To consider change of recruitment rules for the post of LDC under 10% quota</p> <p>The Board of Governors directed the institute to take up the matter with MHRD regarding enhancement of 10% quota to 20% for promotion of eligible MSAs to LDCs in lieu of a large number of posts of LDCs lying vacant in the institute.</p>	<p>A letter was written to MHRD on 03.06.2013 for enhancement of quota from 10% to 20% for promotion from MSAs to LDCs. Institute has sent a reminder to MHRD vide letter No. NITTTTR/Admn/ RA/21240 dated 30.08.2013. Reply of the Ministry is still awaited.</p>
B. 26.4.6	<p>To consider participation in TEQIP-II - information and approval of Board</p> <p>The Board deliberated and approved the participation of the institute in TEQIP-II.</p>	<p>Noted</p>
B. 26.4.8	<p>To consider and approve the proposal for Establishing International Centre for Skill Development and two R & D Centres in Sector 26, Chandigarh.</p> <p>The BOG members directed the institute to take up the matter with Chandigarh Administration on the issue.</p>	<p>A letter has been received from Chandigarh Administration vide which Administration had not accepted the proposal of exchange of land. A copy of the letter is placed as Annexure - III at page Nos.10 to 11. Request for the same has been made to Administrator UT and Advisor to Administrator UT. Reply is awaited.</p>
B. 26.4.9	<p>To inform about the difficulties in finalization of pensionary dues of employees covered under New Pension Scheme.</p> <p>The Member Secretary informed the House regarding the visit of two officers to PFRDA, New Delhi to seek clarification regarding New Pension scheme related issues. He also informed the House that the institute has sent communication to MHRD</p>	<p>The institute has requested MHRD vide letter No. NITTTTR / Admn / E-1 /15493 dated 02.08.2013 to advise on the matter of writ petition filed by 16 faculty and staff members in the Hon'ble Punjab & Haryana High Court, it is informed that the next date of hearing has been fixed on 11.02.2014.</p>

	<p>regarding guidance on the admissibility of retirement gratuity of Dr KM Rastogi. The Board of Governors asked the Ministry official to look into the matter and guide the institute on the issue at the earliest. The Member Secretary also pointed out that 16 faculty and staff members, who were under CPF-cum-Gratuity scheme prior to 1.1.2004, have filed writ petition in the Hon'ble Punjab & Haryana High Court requesting the institute not to remit their CPF contribution prior to 31.12.2003 to PFRDA. The Board of Governors advised the institute to wait till further directions from Hon'ble Court.</p>	
B. 27.5.1	<p>To consider and approve the minutes of the 25th meeting of Finance Committee held on 26.04.2013</p> <p>The Board of Governors approved the minutes of the 25th meeting of Finance Committee held on 26.04.2013</p>	Noted
B. 27.5.2	<p>To consider and approve the minutes of the 15th meeting of Academic Council held on 13.03.2013</p> <p>The Board of Governors approved the minutes of the 15th meeting of Academic Council of the institute held on 13.03.2013</p>	Noted
B. 27.5.3	<p>To consider and approve the Operational Plan of the institute for the year 2013-14</p> <p>The Member Secretary presented the Operational Plan of the Institute for the year 2013-14 and highlighted various new initiatives being planned by the institute. The Board of Governors approved the Operational Plan of the institute for the year 2013-2014.</p>	Noted
B. 27.5.4	<p>To consider and approve the proposal for grant-in-aid assistance to candidates pursuing PG and Ph.D programmes without any financial assistance at this institute</p> <p>The Board of Governors approved the proposal of the institute for Grant-in-aid assistance to 40 PG and 10 Ph.D scholars as per the budgetary provisions from the institute, under TEQIP-II project for enhancing enrolment in existing PG and Ph.D programmes during the TEQIP-II project.</p>	Noted

B. 27.5.5	<p>To consider the case of faculty member who had not obtained Ph.D within 7 years as prescribed in the terms & conditions of their selection to the post of Assistant Professor (now Associate Professor).</p> <p>The Board of Governors deliberated on the issue and directed as under:</p> <p>(i) Issue show cause notice to Mrs Poonam Syal, Associate Professor, for not completing Ph.D within the prescribed time limit, indicating why she should not be reverted back to the post of Lecturer (now Assistant Professor).</p> <p>(ii) the case for promotion to next higher position under Career Advancement Scheme of Mrs Poonam Syal be considered only after three years period from the date of completion of her Ph.D.</p>	A separate item in this regard has been put up vide item No. B.28.4.6
B. 27.5.7	<p>To consider and approve the guidelines for implementing Career Advancement Scheme for the faculty of the institute</p> <p>The Member Secretary informed the house that the institute has prepared guidelines for implementing Career Advancement Scheme for the faculty of the institute based on the broader guidelines issued by AICTE vide its Gazette notification dated November 8, 2012. He also informed that similar guidelines have been approved by the BOGs of other NITTTRs.</p> <p>The Board of Governors approved the guidelines prepared by the institute, as proposed in the agenda item, for implementing Career Advancement Scheme for the faculty of the institute.</p>	The cases of promotion of faculty are being processed as per guidelines approved by the Board of Governors.
B. 27.5.8	<p>To consider and approve the upgradation of pay scale of posts of Accounts Officer from Rs. 9300-34800+GP.4600/- to Rs. 9300-34800+GP 5400/- and Accountant from Rs. 9300 - 34800+GP4200 to Rs. 9300 - 34800 + GP4600</p> <p>While considering the difficulty of the institute in getting suitable persons for the posts of Accounts Officer and Accountant, the Board of Governors requested the Ministry representative to look into the matter of enhancement of Grade Pay from Rs.4600/- to Rs.5400/- and Rs. 4200/- to Rs.4600/- in respect of Accounts Officer and Accountant respectively, so that suitable persons on deputation may be got from Indian Audit and Accounts Department.</p>	A letter dated 01.07.2013 was received from MHRD vide which the Ministry has advised this institute for filling up the post of Accounts Officer by reducing qualifications. Director has constituted a committee for this purpose. The

		meeting of the committee is scheduled to be held in due course of time.
B. 27.5.9	<p>To consider and approve the placement of two Deans in NITTTR Chandigarh</p> <p>The Board of Governors approved the proposal of appointing Dean R & D and Dean Extension Services. The responsibility will be given to the Professors after the approval of the Chairman, Board of Governors. The top five senior most Professors will be considered for the same.</p>	A separate item in this regard has been placed vide item No. B.28.4.2
B. 27.5.10	<p>To consider and approve the mode of appointment for the post of Senior Translator consequent upon grant of GP of Rs.4600/- by the Govt. of India.</p> <p>The Board of Governors approved the modified mode of appointment as proposed in the agenda item for the posts of Senior Hindi Translator and Hindi Translator.</p>	Noted
B. 27.5.11	<p>To consider and approve the qualification and experience for the post of Research Assistant</p> <p>While discussing the qualification and experience for the post of Research Assistant, the Board of Governors directed the institute to gather data/information regarding the qualifications and experience for the post of Research Assistant from other NITTTRs.</p>	<p>The Board has directed the Institute to collect the information regarding the qualification and experience for the Post of Research Assistant from other NITTTRs. A letter in this regard was written to all NITTTRs. Except NITTTR Kolkata, NITTTR Bhopal and Chennai has sent the information. Reminder in this regard has been sent to NITTTR Kolkata vide letter No.NITTTR / Admn /RA/21118 dated 30.08.2013.</p>

ITEM NO.28.3**ITEMS FOR REPORTING****ITEM NO.B.28.3.1**

TO REPORT REGARDING ACCEPTANCE THE RESIGNATION OF Dr. (Mrs) SWAPNA DEVI, ASSOCIATE PROFESSOR, ELECTRONICS & COMMUNICATION ENGINEERING AND Dr. KOMAL, ASSISTANT PROFESSOR, APPLIED SCIENCE

The Chairman, Board of Governors vide UO No.NITTTR/08 dated 12.04.2013 and UO No.NITTTR/18 dated 20.07.2013 has accepted the resignation of the following two faculty members:

Sr. No.	Name (Sarvshri)	Post	Date of relieving
1.	Dr. (Mrs) Swapna Devi	Associate Professor, Electronics & Communication Engineering	17.05.2013 (AN)
2.	Dr. Komal	Assistant Professor, Applied Science	05.08.2013 (AN)

ITEM NO.B.28.3.2

TO REPORT REGARDING SANCTION OF BALANCE 10 DAYS ENCASHMENT OF EARNED LEAVE TO Mr. K.L. SINGLA, SENIOR ADMINISTRATIVE OFFICER (RETIRED)

Shri K.L. Singla, Senior Administrative Officer (Retired) was sanctioned 10 days (Balance) Encashment of Earned Leave as per Govt. of India vide letter F.No.7-23/2010-TS IV dated 17th April, 2013 and FAQ No.21011/08/2013-Estt(AL).

ITEM NO.B.28.3.3

TO REPORT REGARDING ENHANCEMENT OF REMUNERATION OF INSTITUTE EMPLOYEES

The remuneration of the following employees working in this Institute has been enhanced from dates mentioned against each:

Sr. No.	Name (Sarvshri)	Designation	From	To	Date of enhancement
1.	Prem Parkash Kaushik, Ex-Audit Officer,	Accounts Officer	Rs. 29,000/- per month (consolidated)	Rs. 35,720/- per month (consolidated)	25.04.2013
2.	C.L. Sahota	Accountant	Rs. 24,000/- per month (consolidated)	Rs.28,440/- per month (consolidated)	04.05.2013

ITEM NO. B.28.3.4

TO REPORT REGARDING COMPLETION OF PROBATION PERIOD OF INSTITUTE EMPLOYEES

The Chairman, Board of Governors, vide U.O. No.NITTTR/20 dated 03.09.2013 has approved the completion of probation period of the following institute faculty members against the post and from the dates mentioned against each:

Sr. No.	Name	Designation and Department	Date of joining	Date of clearance of probation
1.	Mrs. Shimi S.L.	Assistant Professor	05.08.2011 (AN)	05.08.2013
2.	Mrs. Mala Kalra	Assistant Professor	09.08.2013 (AN)	09.08.2013
3.	Mrs. Himmi Gupta	Assistant Professor	26.08.2013 (AN)	25.08.2013

ITEM NO.28.4

ITEMS FOR CONSIDERATION

ITEM NO.B.28.4.1

TO CONSIDER AND APPROVE THE MINUTES OF THE 26th MEETING OF FINANCE COMMITTEE HELD ON 01.10.2013

The 26th meeting of Finance Committee of the institute will be held on 01.10.2013 at 12 noon. Agenda papers for this meeting are attached herewith as a separate booklet (**Annexure – IV**). The minutes of the meeting of Finance Committee will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.28.4.2

TO CONSIDER INITIAL TENURE OF DEANS FOR A PERIOD OF THREE YEARS IN THE FIRST INSTANCE AND FURTHER EXTENDABLE FOR A PERIOD OF THREE YEARS.

The Board of Governors in their 27th meeting (Item No. B 27.5.9) held on 26.4.2013 had approved the proposal for placement of Dean R & D and Dean Extension Services. As per the decision the responsibility will be given to the Professors after the approval of the Chairman, Board of Governors.

Accordingly, the Chairman, Board of Governors vide U.O. Note No.13 dated 11.6.2013 had approved the placement of two Deans as under:

1. Dr. JS Saini who is presently looking after Rural Development Department, the Govt. of India Scheme of Mainstreaming Persons with Disabilities in Technical and Vocational Project, Project of skill development and other projects involving liaisoning with government agencies like, MHRD, AICTE, NPIU, other organizations and industry was placed as Dean Extension Services and Consultancy.
2. Dr. P. K. Tulsi, Professor, Education and Educational Management who is highly involved in promotion of Research & Development (Policy and Planning Research, Systemic Research, Applied Research etc.) for the benefit of technical education in the country, was placed as Dean Research & Development.

The tenure of Deans was approved for three years i.e. one year in the first instance and extendable for a further period of two years depending upon the assessment of work undertaken during the term of placement.

The area of work is too large and the term of one year is very short to streamline the infrastructure for implementation and formulation of policies.

Therefore, Board of Governors may kindly approve the initial tenure for a period of three years in the first instance and further extendable for a period of three years keeping in view the assessment of work undertaken during the term of these Deans.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.28.4.3

TO CONSIDER THE STATUS OF FACULTY RECRUITED DIRECTLY AND PROMOTED UNDER CAREER ADVANCEMENT SCHEME

The AICTE has formulated guidelines for promotion procedures under the Career Advancement Scheme of teachers vide notification dated 8th November, 2012. The Board of Governors in its meeting held on 26.4.2013 has also approved guidelines for implementing Career Advancement Scheme for the faculty of the Institute. A copy of minutes is enclosed as **Annexure - V** at page No.12.

In the past the faculty of the institute has been recruited with different modes of recruitment viz direct recruitment and promotion through Career Advancement scheme. Representation from faculty members has been received for deciding their inter-se-seniority a number of times.

The latest guidelines of NITs and UGC on Career advancement scheme of faculty and inter se-seniority of Faculty of directly recruited and recruited under CAS (copy enclosed as **Annexure –VI** at page Nos. 13 to 28) clearly indicate that (1) there should no distinction between faculty recruited against vacant positions(directly recruited) and those promoted under Career Advancement Scheme (ii) the constitution of the Selection Committee(under career advancement scheme/direct recruitment) and other procedures for selection should be same for internal and external candidates and (iii) all Professors irrespective of the mode of selection should start at the basic pay of Rs.43000/- and AGP of Rs.10,000/-. UGC in its above guidelines also states that the inter-se-seniority of a directly recruit shall be determined with reference to the date of joining and for the teachers promoted under CAS with reference to the date of eligibility .

Even the Hon'ble Supreme Court in the matter of Prof. S.A Siddiqui Vs Prof. M.Wajid Khan & others had specifically considered the "Merit Promotion Scheme" which may be the same as "Career Advancement Scheme", Aligarh Muslim University, from which depute had gone to the Supreme Court, had framed rules for determining inter-se-seniority of those appointed under the merit promotion scheme and those appointed against general post. After considering the scheme of rules applicable to Aligarh Muslim University the apex court observed in paragraph-9 that in the Aligarh Muslim University that direct recruitment was not the only source of appointment, therefore, the decision in matter of Rashmi Srivastav Vs Vikram University and others would not apply. The court held the appellant, a promote under the merit promotion scheme, to be a part of cadre of Professor and entitle to seniority above direct recruits".

It is worth mentioning that the Board of Governors of our sister organization, NITTTR, Bhopal based on the latest UGC guidelines (copy enclosed as **Annexure - VII** at page Nos.29 to 30.) has resolved as follows :

The Board considered the issue of inter-se-seniority amongst the teachers viz. directly recruited and promoted through CAS, and, after due discussions and deliberations resolved that the Inter-se-seniority of a direct recruit shall be determined with reference to the date of joining and that for the teachers promoted under CAS should be with reference to the latest date of eligibility(as per UGC guidelines) for the CAS meeting in which they become successful.

In order to resolve the issue of inter-se-seniority among CAS and those selected through open selection in the institute, the matter was taken up in the 27th meeting (copy enclosed as **Annexure – VIII** at page No.31.) of the Board of Governors held on 26.4.2013. The Board of Governors deliberated on the issue and had constituted a four member committee comprising of (1) Dr. N Sathyamurthy, Director, IISER, Mohali(2) Professor IK Bhatt, Director, MNIT, Jaipur (3) Dr. Manoj Datta, Professor Civil Engineering, IIT, New Delhi and Dr.MP Poonia, Director, NITTTR Chandigarh to study NIT Rules. The report of the committee will be placed separately at the time of meeting.

Keeping the above in view, it is proposed that

- (i) the constitution of the Selection Committee (under Career Advancement Scheme/Direct recruitment) should be same as approved by the Board of Governors vide item No. B 27.5.7 of 27th meeting held on 26.4.2013 which are based on AICTE guidelines.
- (ii) there should no distinction between faculty recruited against vacant positions(directly recruited) and those promoted under Career Advancement Scheme and a common seniority list be prepared in future. Inter-se-seniority amongst the teachers viz. directly recruited and promoted through CAS shall be determined with reference to the date of joining and that for the teachers promoted under CAS should be with reference to the latest date of eligibility(as per UGC guidelines) for the CAS meeting in which they become successful.
- (iii) appointment letter both for the faculty directly recruited and under Career advancement scheme should be similar.
- (iv) all Professors irrespective of the mode of selection should start at the basic pay of Rs.43000/- and AGP of Rs.10,000/-.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE ABOVE PROPOSAL

ITEM NO.B.28.4.4 TO CONSIDER THE REQUEST OF MRS LINI MATHEW FOR RESTORATION OF INCREMENT

Two faculty members namely Mrs Lini Mathew, Associate Professor (earlier Assistant Professor) and Mrs Poonam Syal, Associate Professor (earlier Assistant Professor) who were having Master's Degree

in appropriate Branch of Engineering/Technology with 5 years of experience in teaching/industry/research at the level of Lecturer were appointed as Assistant Professor in February 2004 with the condition that they have to obtain Ph. D Degree within a period of seven years from the date of appointment as Assistant Professor (now Associate Professor) as per the condition laid down in the AICTE notification dated 19.2.2003 for the appointment to the post of Assistant Professor.

The period of 7 years from the date of appointment as Assistant Professor (now Associate Professor) in respect of these faculty members had since elapsed but these faculty members did not obtain their Ph.D degrees. Moreover, no guidelines have been given by AICTE as to what action the institute has to initiate in case an individual does not obtain Ph.D degree within the prescribed limit of 7 years, in case of appointment as Assistant Professor (now Associate Professor)

The case of non completion of Ph.D alongwith requests of extension of these faculty members was taken up in the 20th meeting of Board of Governors held on 25.6.2011.

"The Board of Governors had advised that separate cases for the extension may be placed before the Board. It was also decided that as the faculty members have not fulfilled the prescribed condition, their next increment may be stopped."

In compliance of the above decision of the Board of Governors, both the faculty members had informed that since they have not fulfilled the prescribed condition, therefore their next increment will be stopped till they complete their Ph.D.

Keeping in view the above decision of Board of Governors, the cases of extension were again taken up in the 21st meeting of Board of Governors held on 21.10.2011. The Board of Governors had resolved as under:

"The action taken by the institute was noted by the Board of Governors but the Board of Governors was of the opinion that before giving any extension, factual reasons for not completing Ph.D within the stipulated time of seven years may be ascertained. In addition, opinion of the guide regarding the status of their Ph.D and the expected date of completion may be sought. In addition, case may be pursued with AICTE regarding clarification on the issue."

Mrs.Lini Mathew and Mrs Poonam Syal were requested to give factual reasons for not completing Ph.D within the stipulated time of 7 years. Both the faculty members had submitted the factual reasons. Opinion of the guide regarding the status of their Ph.D was also obtained. Mrs Lini Mathew had informed that she has completed the work and submitted her thesis in Panjab University on 14.2.2012 and the degree will be acquired by September, 2012, provided all the formalities for award of the degree are done in time by Panjab University, Chandigarh. Simultaneously, the institute had requested AICTE to intimate the action to be initiated in such cases but no reply was received from AICTE.

The above action of the institute was reported in 23rd meeting of the Board of Governors held on 13.3.2012 and the Board of Governors had resolved as under :

Member Secretary informed the house that Mrs Lini Mathew has submitted her Ph.D thesis with Panjab University on 14.2.2012. After going through the request of Mrs Poonam Syal and the opinion of the guide regarding the present status of her Ph.D the Board of Governors decided that being an exceptional case, one more year extension may be given to Mrs Poonam Syal for submission of her PhD thesis. No further application of extension will be entertained in future. The decision may be conveyed to Mrs.Poonam Syal.

Mrs Lini Mathew vide her letter dated 2.4.2013 (copy enclosed as **Annexure - IX** at page No.32) has stated that she had completed the work and submitted the thesis to the Panjab University, Chandigarh on 14.02.2012. The University took its own time for the process of thesis evaluation, viva-voce, award of degree etc. The viva-voce examination for the award of the Ph.D degree was conducted on 01.01.2013. As per the result notification No.DOC/2013/1/ of the syndicate session dated 27.1.2013, she had been awarded degree on the annual convocation of the Panjab University on 10.3.2013. She has further stated that the process for award of the degree at Panjab University, Chandigarh is very lengthy and she may not be penalized for no fault of hers. She has worked very sincerely and finished the work by February, 2012 that is within the extended time frame i.e. upto February 2013. She has requested that she may not be deprived of her increment as she has been continuously working in this institute, did not avail any extra-ordinary leave and completed all the official assignments in time, in addition to making sincere efforts to complete her doctoral work.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND ADVISE

**ITEM NO.B.28.4.5 TO CONSIDER FURTHER EXTENSION AS PROFESSOR
(RE-EMPLOYED BEYOND THE AGE OF SUPERANNUATION) BEYOND
AUGUST 22, 2013.**

The Board of Governors in its 25th meeting (vide item No.25.4.3) held on 23.6.2012 had approved re-employment of faculty beyond the age of superannuation on contract basis for a period of one year on consolidated salary of Rs. 50,000/- per month without giving any other benefit.

In compliance of the above decision of the Board of Governors, Dr. YK Anand who was working as Professor Media Centre and superannuated on 31.01.2012 was re-employed as Professor after attaining the age of superannuation vide appointment letter No.NITTTR/Admn/R-2/17984-87 dated 22.8.2012 on contract basis on a consolidated salary of Rs.50,000/- per month without giving any other benefits for a period of one year.

In response to the above institute letter dated 22.8.2012 Dr.YK Anand had joined as Professor (re-employed) on 22.8.2012(FN). His one year term is ending on 21.08.2013.

Dr. YK Anand has requested that he may be given further extension beyond 21st August, 2013 as per terms and conditions specified by MHRD/AICTE. He has submitted details of the contribution during the period from 22nd August 2012 to date. A copy of the same is enclosed as **Annexure – X** at page Nos.33 to 36 for kind perusal of the Board of Governors. In his request Dr. Anand has stated that NITTTR Bhopal has implemented re-employment scheme of Govt. of India and re-employed some of its faculty members beyond the age of superannuation based on the guidelines of Ministry vide its letter dated 12.10.2011 in the pay band of Rs.37400-67000 + Rs.10000/- AGP for a period of one year. The re-employed faculty members have been given pay equivalent to last pay drawn minus pension. A copy of orders issued by NITTTR Bhopal is enclosed as **Annexure – XI** at page No.37.

In view of the above, the Board of Governors may kindly give directions regarding further extension to Dr. YK Anand and procedure (terms and conditions) to be adopted.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND GIVE DIRECTIONS

ITEM NO.B.28.4.6 TO CONSIDER THE STATUS OF Ph.D. OF Mrs POONAM SYAL, ASSOCIATE PROFESSOR

In compliance to the decision of the Board of Governors in its 27th meeting (vide item No. B 27.5.5) held on 26.4.2013, a show cause notice was issued to Mrs. Poonam Syal vide letter No.NITTTR/Admn/E-1/373 dated 3.7.2013.

As per notice, she was asked to explain her position within 10 days from the date of receipt of notice as to why she has not completed her Ph.D within the prescribed time limit of 7 years and even after one year of extension.

Mrs. Poonam Syal was on vacation upto 15.7.2013. She had received the notice on 16.7.2013 after availing the vacation. Therefore, she had requested vide her letter dated 16.7.2013 that she may be allowed 10 days more time i.e. from 16.7.2013 to submit the reply of the above mentioned show cause notice dated 3.7.2013. Her request for submission of reply was acceded to and she was allowed 10 days more time from 16.7.2013 to submit the reply. She was advised to submit her reply by 25.7.2013 vide letter dated 24.7.2013.

Accordingly Mrs Poonam Syal vide her letter dated 24.7.2013 submitted her reply which is enclosed as **Annexure - XII** at page Nos.38 - 40 for the kind perusal of the Board of Governors.

It is pertinent to mention here that Mrs. Poonam Syal has completed the Ph.D work and submitted four copies of the thesis to the Thesis Section of Secrecy Branch, Punjab University, Chandigarh on

19.6.2013. The copy of the receipt obtained from Punjab University and letter of Mrs.Poonam Syal dated 19.6.2013 is enclosed as **Annexure – XIII** at page Nos.41 to 42.

THE BOARD OF GOVERNORS MAY KINDLY ADVISE FURTHER COURSE OF ACTION IN THE MATTER

ITEM NO.B.28.4.7 TO CONSIDER GRANT OF EXTRA ORDINARY LEAVE FOR ONE YEAR TO Dr. S. CHATTERJI, PROF. & HEAD, ELECTRICAL ENGINEERING

Dr. S. Chatterji, Professor and Head, Electrical Engineering Department vide his letter dated 1.8.2013 (Copy enclosed as **Annexure – XIV** at page No.43) has stated that he has received an offer letter to join as Director, NC College of Engineering, Israna (Panipat), Haryana, a self financing institute. A copy of letter is enclosed as **Annexure - XV** at page Nos. 44 to 45. He has requested that he may be granted Extra Ordinary Leave for a period of one year and relieve him from his present post of Professor, Electrical Engineering Department.

Dr. S.Chatterji has been working at this Institute since 1.9.1984. Presently he is working as Professor (under Career Advancement Scheme) wef 27.9.2002. He is due to superannuate on 31.12.2014 after attaining the age of superannuation i.e. 65 years.

Rules for Grant of Extra Ordinary leave:

Extraordinary leave is granted to a Government servant

- (a) When no other leave is admissible
- (b) When other leave is admissible but the Government servant applies in writing for extraordinary leave
- (c) Extraordinary cannot be availed concurrently during the notice period when going on voluntary retirement

Limit:

No leave of any kind can be granted to Government servant for a continuous period exceeding five years, subject to this limitation, any amount of EOL may be sanctioned to a permanent Government servant.

Rules regarding Private trade or Employment

As per the Central Civil Services(Conduct) Rules 1964, no Government servant shall, except with the previous sanction of the Government, (a) engage directly or indirectly in any trade or business, or (b) negotiate for, or undertake, any other employment.

Since this is a first case of its kind in the institute, the Board of Governors being the appointing authority for Group 'A' Officers (including faculty) may kindly advise in the matter.

THE BOARD OF GOVERNORS MAY KINDLY ADVISE

ITEM NO.B.28.4.8**TO CONSIDER AND APPROVE THE COMMITTEES & GUIDE LINES FOR SPONSORSHIP UNDER TEQIP – II PROJECT**

National Project implementation Unit, MHRD, Govt. of India vide letter No NSC/MHRD/TEQIP-II/13/6019 dt. 11.2.2013 has intimated that the institute has been selected for participation in the TEQIP – II Project of Govt. Of India, under sub component 1.1. Under this project, MHRD Govt. Of India, will provide Rs.10.00 crores under different sub heads. Rs. One crore has already been received under the project by the institute. NPIU has asked for monthly estimated Budget Expenditure for the financial year 2013 - 2014. For the implementation of the project, internal committees: (i) Internal Budget Committee and (ii) Purchase Committee has been formulated. In addition guide lines for sponsorship of Faculty / Staff members for improving competence has been framed (copy enclosed as Annexure - XVI at page Nos.46 to 49).

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE THE COMMITTEE AND GUIDELINES FOR SPONSORSHIP UNDER TEQIP –II PROJECT

ITEM No.B.28.4.9**PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE**

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006, the status report on the following issues is required to be placed before the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.

Accordingly, the status report in respect of the above issues is being placed which is as under:

1. **Filling up of backlog vacancies of SC/STs and OBCs**

There are no backlog vacancies of SC/STs and OBCs at this institute.

2. **Annual Report and Audited Accounts**

The audit of Annual Accounts has been completed by an audit team from the office of the Director General of Audit(Central), Chandigarh during the period from 8th July to 19th July 2013. Audit Certificate is awaited.

3. Comments in respect of outstanding Audit Paras

Out of 14 outstanding audit paragraphs up to the year 2011-12, only one para titled 'Potential Loss of Revenue (Rs. 2.57 crore) due to vacant seats in M.Tech/ME courses, during the period from 2009-10 to 2011-12 has been shown under Part-II-A -serious irregularities in the audit report for the year 2011-12 by Audit authorities. Remaining 13 paras are shown under Part-II-B of the respective audit reports and not shown as serious irregularity. A copy of para 'Potential loss of revenue' under Part-II-A of Inspection and Audit Report for 2011-12 and its annotated reply is enclosed. These paras are being pursued with audit authorities for settling them.

4. Progress of Plan and Non Plan expenditure

The status of unspent balance under Plan (Non - Recurring) - Creation of Capital Assets, Plan (General) - Recurring, and Non - Plan (Recurring) scheme at the end of 1st quarter i.e. 30.6.2013 of the financial year 2013-14 is placed in Finance Committee vide item No.F.26.34.

5. Pending vigilance matters and enquiry report thereto

One case is still pending.

6. Redressal of public grievances

There is no pending matter of public grievances in the institute.
